

Town of Emmitsburg

300 A South Seton Avenue • Emmitsburg, MD 21727

Office: 301-600-6300 • Fax: 301-600-6313

www.emmitsburgmd.gov

SPECIAL TOWN MEETING

AGENDA PACKET

TOWN OFFICE – 300A SOUTH SETON AVENUE

TUESDAY, DECEMBER 12, 2023, AT 7:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. FUTURE MEETINGS

Board of Commissioners Meeting: January 8, 2024, 7:00 pm (Town Office & Zoom)

MEETING ITEMS

- A. PUBLIC COMMENTS
- B. AGENDA ITEMS (DETAILS ATTACHED)

1) The Board of Commissioners will be holding a closed Executive Session “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. The authority for meeting in closed session for this purpose is permitted by the General Provisions Article, Section 3-305(b)(1), Annotated Code of Maryland which authorizes us to meet in closed session to discuss employment.

4. ADJOURN

A. PUBLIC COMMENTS



B. AGENDA ITEMS

AGENDA ITEM #1: The Board of Commissioners will be holding a closed Executive Session “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. The authority for meeting in closed session for this purpose is permitted by the General Provisions Article, Section 3-305(b)(1), Annotated Code of Maryland which authorizes us to meet in closed session to discuss employment.

Statement read to public:

“At the close of December 12, 2023 Town meeting, the Emmitsburg Mayor and Board of Commissioners intend to meet in closed session for the purpose “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. The authority for meeting in closed session for this purpose is permitted by the General Provisions article, Section 3-305(1), Annotated Code of Maryland which authorizes us to meet in closed session to discuss employment. The Board of Commissioners will not be meeting in another open session after the closed session has ended”.

Motion should be read as follows:

“I make a motion to close the December 12, 2023 Town meeting at ____ pm for a closed Executive Session “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. The authority for meeting in closed session for this purpose is permitted by the General Provisions Article, Section 3-305(1), Annotated Code of Maryland which authorizes us to meet in closed session to discuss employment. The Board of Commissioners will not be meeting in another open session after the closed session has ended.

4. ADJOURN



Frank Davis, Mayor

Cathy Willets, Town Manager

Sabrina King, Town Clerk

Board of Commissioners Amy Boehman-Pollitt, President Jim Hoover, Vice President;

Timothy O'Donnell; Clifford Sweeney; Valerie Turnquist